



MUSA Coaches Information Sheet

I. As Coach, You Agree to:

- A. Complete a background check and other required training (Safesport) for yourself and any assistants that may work directly with the children on your team.
- B. Ensure any person that assists you on the sidelines be registered as a coach and complete the same criteria mentioned above.
- C. Abide by the Code of Conduct, including but not limited to: No name calling, threats of violence, or acts of violence directed towards other coaches, parents, players, or Referees; maintain a positive attitude that benefits everyone!
- D. **Adhere to the 50% Playing Time Policy**
- E. Abide by all other MUSA rules and policies

II. Email/Communication with League

- A. With over 100 coaches within our club, the quickest, easiest way to communicate with you is via email.
- B. Each coach needs to give the Board an email address that is checked on a regular basis (at least once during any 48 hour period). It is also a good idea to check your SPAM folder to ensure you are not blocking league emails.
- C. If you do not have an email address or do not check your email frequently, please ask a parent representative, or assistant coach, to be your primary contact for news/business from the League. We will send all documentation to his/her email address and then the person responsible will contact you with the information.
- D. **Website: www.musasoccer.com**
All game schedules, referee schedules, picture info, etc. will be posted on this site. Please check it frequently!
We also ask that you give this address to all of your parents. They can find useful information there as well.

III. Contacting Players

- A. Contacting each of your players is a **PRIORITY!** All players should be contacted no later than **Sunday, August 7th.**
- B. Parents worry when they do not hear from a coach; they will then call the Director in order to find out the information that you, as the Coach, should have already given them.
- C. Please take the time to **call your players**, even if it's just to say,
"My name is _____. I will be your child's coach. I am calling to give you our practice information. Here's my cell phone number if you need anything. The game schedule will be out very soon."
- D. Although texting and emailing is easy, we ask you to contact your players directly the first time. Some people may not receive your email or the phone number may have been mistyped. By calling directly, you are ensuring you have an initial valid point of contact.
- E. If you have difficulties contacting any parents, please contact the Director or Red Soccer via email at rec@musasoccer.com.

IV. Adding/Replacing Players

- A. In the event that you lose a player (they quit, break a leg, never show up, etc.) **during the first 3 weeks of the season**, please contact the Rec Director to request a replacement.
- B. It is your responsibility as the Coach to inform the League of 'lost' players.
- C. Please note that you may NOT ask a friend, neighbor, etc. to become a member of your team. If you know someone who would like to play, please ask him/her to contact the Rec Director. Kids who play and are not registered in the system are NOT INSURED.
- D. New players will be assigned to a team according to current openings and the criteria used for placement.

V. Scheduling

- A. **Once schedules have been completed, we cannot honor changes.**
- B. In the event that it is raining/snowing/etc., your team must go to the field and allow the referee to decide whether the game will be played or not.
- C. In the RARE event that games have been canceled for a league for an entire day, we will post the cancellation on Facebook.
- D. In the event that a game is canceled due to weather, we will NOT reschedule the game.
- E. If your team misses more than 2 games for inclement weather, the Director of Club will schedule make-ups.
- F. Forfeits:
 - In the event that you know that you will not have enough players for a game (example, fall break, spring break, etc.) and you wish to forfeit your game, you will need to contact the Rec Director.
 - These games **will** count toward your minimum of 8 games.
 - We do not reschedule games for these situations.
 - You and the other coach may schedule a 'scrimmage' during one of your practice times; The League **will NOT** provide a referee for this scrimmage.

VI. Equipment

- A. Every coach receives a bag of equipment that includes pinnies, balls, cones, and goalie jersey (age appropriate).
- B. Each coach must sign for the equipment prior to obtaining the bag.
- C. Each coach will return ALL Equipment at the end of the season. Date and location to be decided.
- D. In the event that the equipment is not returned, the coach may be charged a lost/missing equipment fee.

VII. Pictures: September 10th and 11th

1. Info will be posted on the website and you will be notified via email when this info becomes available.
2. Parents can place their orders on picture day, they do require a deposit at that time.

VIII. No Game Dates

- A. September 3rd and 4th (Labor Day Weekend) as well as October 14th and 15th (Fall Break)

IX. Awards (Rec. League Only)

- A. It is the Coach's responsibility to return the equipment and pick up team awards at the End of Season. A date and time will be scheduled. These are important to the kids so be sure they receive their medals.

X. Tournaments

- A. For the Fall Season, we plan on hosting a U10 Tournament. Games against teams within your division will count, the top 2 in each division will advance to the tournament. Tournament dates will be set later as the season progresses.